



# LAMBOURNE PARISH COUNCIL

[www.lambourneparishcouncil.org](http://www.lambourneparishcouncil.org)

*Serving the Communities of Abridge & Lambourne End*

## To Members of the Council

You are hereby summoned by the Chairman to take part in an Ordinary Meeting.

**Wednesday 13<sup>th</sup> December 2023 at 7.45pm in the Abridge Village Hall.**

Members of the public and press are invited to be present and the following business will be transacted.

Tony Carter Clerk to the Council

*A. Carter*

8<sup>th</sup> December 2023

## **AGENDA**

### **1) APOLOGIES FOR ABSENCE**

To receive apologies for absence.

### **2) DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct.

### **3) PUBLIC PARTICIPATION**

To hear representations from members of the public.

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council unless asked/invited by the Chairman.

### **4) MINUTES OF THE LAST MEETING**

To approve as a correct record the minutes of the Council meeting on 15<sup>th</sup> November 2023 and the Extraordinary Meeting held on 27<sup>th</sup> November 2023.

### **5) CLERKS REPORT**

To note the Clerk's written/verbal report of the last month and any relevant correspondence.

### **6) PLANNING**

EPF/2332/23 - 7, Willow Tree Close, Lambourne, Romford, RM4 1BL

### **7) LONDON ROAD SPEED CHECKS**

To note the Speed Checks discussed at the November 15<sup>th</sup> meeting went ahead and discuss the results/findings.



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## **8) REPORT FROM DISTRICT AND COUNTY COUNCILLORS**

To note any report from County Councillor

## **9) HIGHWAYS REPORT**

To note any new Highways matters.

## **10) NEW PARISH COUNCILLORS**

To discuss the process of co-option of 2 X Parish Councillors.

## **11) FINGER POST HOE LANE/MANOR ROAD**

To note any report from the Joiner that Cllr M Drewe showed the Finger Post to.  
To decide the next step of action.

## **12) BUDGET REVIEW OF 23/24 FOR PRECEPT**

To discuss and finalise the budget for the Precept to be agreed.

## **13) 24/25 PRECEPT**

To agree the Precept for 24/25.

## **14) CHRISTMAS LIGHTS**

To note any report from the Lights committee of this year's lights.

## **15) SECOND QUARTER FINANCIAL SIGNOFF**

To confirm that Cllr B Knowles has checked the second quarter finances.

## **15) DEFIBRILLATOR CHECKS**

## **16) REPORT OF RESPONSIBLE FINANCIAL OFFICER**

- a) To authorise payment of cheques listed on RFO Report
- b) To note Bank Reconciliation

## **17) INFORMATION EXCHANGE**

For Councillors to raise any issues to be considered for the next meeting.

## **18) DATE OF NEXT MEETING/AGM – WEDNESDAY 10<sup>th</sup> JANUARY 2024**

**– MEETING IN THE ABRIDGE VILLAGE HALL.**

## **19) CLOSE OF MEETING**